

F.No.TTE-22/2002 | 3781

2nd May, 2002

To
The Principal,
Arunai Engineering College,
Velu Nagar,
Tiruvannamalai-606 603.



Sir,

I am to state that an Expert Committee consisting of three Members including the Convener will be visiting to your institution on **Saturday the 11th, May 2002 (FN)** for (**Degree E&T Programme**). The team will visit the permanent site of the Institution and also the temporary location where the Institution is to be functioning, if they are in different locations.

2. The terms of reference of the Committee are to examine the proposal submitted by the institution for introduction of additional courses and/or variation in intake in existing courses and/or continuation of approval beyond the academic year 2001-2002 as the case may be and submit its recommendations.

S.No.	Course(s)	Annual Intake	Variation in intake	Addl. courses proposed	Intake proposed
01.	Mechanical Engg.	60	Nil	Bio Technology	60
02.	Computer Science & Engg.	120	Nil		
03.	Electronics & Commn. Engg.	120	Nil		
04.	Electrical & Electronics Engg.	60	Nil		
05.	Chemical Engg.	40	20		
06.	Information Tech.	120	Nil		
07.	Electronics & Instrn. Engg.	40	Nil		
	Total	560			
*	Course(s) and intake(s) given above are only reproduction of the Course(s) and Intake(s) proposed by the Institution in the proposal submitted to AICTE, New Delhi. This shall not be interpreted as either the intentions or recommendations of SRO of AICTE, Chennai.				

3. I request you to kindly make necessary arrangements for the visit of the Expert Committee on **Saturday the 11th, May 2002 (FN)**. During the visit, the Expert Committee will inspect complete infrastructural facilities created by the Trust/Society by way of buildings, equipments, library, etc. Hence, necessary arrangements may be made to present a complete picture in this regard to the Committee.

4. If necessary, the undersigned may be contacted at the above address in case of any clarification/difficulty with regard to the visit of the Expert Committee to your Institution.

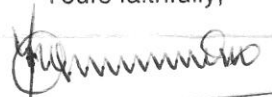
5. It is the responsibility of the management to provide generator, if power supply is not available at the time of inspection.

6. It is the responsibility of the institution(s) to provide moderate boarding and lodging facility, as and when required, to the members of the committee. Travelling allowance, cost of tickets etc. and honorarium, as applicable according to rules, will be paid by AICTE to the members. It is also requested that the Chairman, Secretary and Principal only should be allowed to interact with the experts and no outside member should be allowed.

7. It has come to our notice that a few of the Managements had, in the past, indulged in certain unethical practices during the visit of AICTE's Expert Committees, by way of providing fabulous gifts, providing pleasantries like garlands, shawls and also taking photographs/videographs of the visit of the team etc. The above are to be curbed. You are requested to ensure that, during the visit of the Expert Committee, the above practices are put to an end.

A line in confirmation regarding the arrangements made for the visit of the Expert Committee is requested.

Yours faithfully,



(Dr. M. Ravichandran)
Director
cum
Regional Officer